



Tockington Archers

Phase 1 Archery Policy

Version 2 (23/05/2020)

Please follow the Club's requests to keep the sport safe during the pandemic
(We will update and circulate when necessary)

- **Please STAY AWAY from the field if you are unwell or show any symptoms of COVID-19.** Leave the field immediately if you feel unwell during shooting. Archers **MUST** notify the club secretary should they develop COVID-19 symptoms after attending a session.
- **Please apply Social Distancing at all times.**
- **Only 1 archer or household to a target. 1 adult only must accompany juniors.** No other spectators are permitted.
- **Targets must be at least 5m apart (marks indicating the target distance will be placed on the shooting line).**
- **Always pre-book your visits to the club.** Tockington Archers have an EventBrite page to book a shooting session, which you must use prior to your visit. Sessions are available on Tuesdays, Wednesdays, Fridays or Sundays. 1 archer or household per numbered target. Please do not arrive more than 5 minutes before a session. Please arrive with correct gear and ready to set up and shoot. Please ensure that you remain 2 metres away from other archers outside of your household at all times, including in the car park. You should depart the range within 15 minutes of the end time of your session and leave as soon as you have packed away your equipment. To book a shooting session please refer to the booking email and thereafter the website www.tockingtonarchers.co.uk .
- **Shooting Fees:** If you have not prepaid these, please pay your shooting fees using the PayPal facility on our [website](http://www.tockingtonarchers.co.uk). You may do this on a weekly or monthly basis if you wish.
- **Bring your own faces and pins.** For those who need them, rolled target faces and pins will be provided in a container outside the clubhouse. On your first visit, please take a face and a packet of pins away with you to use in future. **DO NOT** put any faces or pins back in the container. Try to touch only your target face when pulling arrows. Remember to remove the face and pins after you shoot. Take the target face and pins home with you.

- **Please bring your own hand sanitiser, and/or wipes, and material gloves** with you to the field. **Clean hands regularly:** anchoring at the corner of your mouth presents an easy path for the virus to enter the body. After a session, archers should sanitise their hands and equipment. Sanitiser gel is provided next to the target bosses. Please leave it there for the next archer.
- **Clubhouse.** Only the Designated Field Captain may enter the clubhouse. If you need something from the clubhouse, please ask the field captain who can help.
- **Toilets** may only be used in **emergencies:** you must ask the Designated Field Captain for the sanitised key. **PLEASE** wash your hands **BEFORE** and **AFTER** using the facilities, **AND** use the wipes provided to wipe all points of contact, (e.g. flush, taps, handles, lock, toilet seat, light switches). Please return the sanitised key to the Designated Field Captain.
- **Signage.** The Designated Field Captain will set out archery warning signs and put these away. Club members must not touch the signs.
- **Shooting.** You must use your own equipment. You in advance may not share equipment with others outside of your household. Members who need to loan club equipment must email the Equipment Officer: equipmentofficer@tockingtonarchers.co.uk No loaned equipment is to be returned until notified. Note **only 2** members of a household may stand on the shooting line. Please stay in your own shooting 'zone' at all times. We will run **2 details** if necessary. **TURN UP. SHOOT. GO HOME.**
- **PPE.** Please ensure that any PPE worn (gloves/mask) does not cause unsafe shooting.
- **First Aid.** Please bring your own first aid kit with you. No club members should attempt first aid on other members outside their household. In an emergency, please call 999 and follow instructions from the call handler.
- **Records.** The card record system is no longer in use. Please enter your scores using our on-line facility, Golden Records. If you are not registered, please email your email address to the Records Officer, who will send you log-in details: recordsofficer@tockingtonarchers.co.uk
- **Lost Arrows.** Use of metal detector. Please ask the Designated Field Captain for the metal detector. You must wipe down the metal detector before and after use.
- **Take ALL rubbish home** with you.

In line with AGB guidance to all clubs, a risk assessment has been completed which is distributed with this policy to all club members. Should an archer not comply with this policy, the Designated Field Captain may ask that member to leave the field.

Stay safe & happy shooting!

Tockington Archers Committee



Tockington Archers

Phase 1 Archery Policy - The Designated Field Captain

Version 2 (23/05/2020)

The Designated Field Captain is in charge of the range and session, and is the only person who may enter the clubhouse. The following sanitisation routine **must** be followed.

1. Use own hand gel before opening hut door.
2. Switch light on. Sanitise handle , then wheel out the trolley with the metal detector, target faces, pins, sanitisers, wipes, etc. outside the hut.
3. Open pavilion, switch toilet lights on and check soap and toilet paper in both toilets, then wash hands and wipe all those touch points. **Lock** the pavilion and **retain** the key for anyone who needs to use the facility in an emergency. Sanitise key before handover etc.
4. Pick up the hand-held whistle (the use of which follows Public Health England recommendations), archery-in-progress warning signs and sanitiser.
5. Set up 3 warning signs: wipe signs.
6. Put hand sanitiser with each of the 6 bosses. Check warning signs are on the back of each of the bosses. Check guy ropes and pegs are secure.
7. At the end of the session, do everything in reverse, including putting away the sanitisers. Don't leave them on the field!
8. Maintain range safety and whistling during session, asking members politely to follow guidelines if they seem to waver. If necessary, ask people politely to leave if they cannot follow guidelines Please contact the committee to update them of any issues.
9. Time-keeping. Inform archers of the 15-minute departure interval.
10. If a second Designated Field Captain takes over half way through, ensure whistle and pavilion key are sanitised using a wipe (and any other touch points as applicable). Apply social distancing for 'hand-over'.

Please ensure that the pavilion lights are off, the door is locked and the sanitised pavilion key is returned to the clubhouse!